

Data privacy policy

Data controller:

BLOOM
Lautruphøj 1
2750 Ballerup
CVR nr. 27909094

1. *Introduction*

At BLOOM we prioritize your rights and security as a registered person highly. Consequently, we have made a data privacy policy, which describes how BLOOM as a data controller gathers and processes personal information about you as a candidate, when you apply for a position or when we contact you for recruitment.

2. *Which personal data do we collect and for what purposes?*

2.1 When you apply for a position or are contacted by us for recruitment, we process personal data about you, so we can deliver this information to our client, the company looking for a new coworker. These data are provided by you and with your consent processed by us and include; name, address, e-mail, phone number, birthday, cv, general work area, education and education within the area, year finished, photo, sex and position. To ensure your safety as a registered person our coworkers process your information with uttermost confidentiality and respect.

2.2 We ask you not to inform us about any so-called sensitive personal information during the recruitment process. Sensitive personal information includes information about race, ethnic origin, religion or philosophical beliefs, sexual orientation, health, personal number, political views or union membership.

3. *On what legal basis do we process your personal data?*

We process your personal data to be able find the best candidate for the occupation for the specific vacant position. We only process and pass on your personal data to our client with your explicit consent.

4. *Do we transfer your personal data to others?*

4.1 We only transfer your personal data to our client, the company who has hired BLOOM to handle the recruitment process for the specific position.

4.2 We use external third-party business as suppliers to store our data. These external suppliers are called data processors and they will in some instances process your personal data in connection with the external suppliers' provision of services to us. Our data processors only process your personal data in accordance with our instructions, the applicable legislation and the data processor agreement that we have agreed with them.

5. How long do we keep and store your personal data?

With your consent your personal data is stored for two years in our database. Subsequently you will receive a mail from us asking if you wish to stay in our database for another two years. In the event you say no to this offer your personal data will be deleted as quickly as possible.

6. What right do you have as a registered person?

6.1 As a registered person at BLOOM you have several rights, that we can help you with. Your rights include the following.

- The right to gain access to the personal data processed about you along with the purposes of the processing.
- You have the right of rectification of your personal data.
- You have the right to be forgotten and have your data deleted.
- You have the right to restriction of processing of your personal data
- You have the right of data portability of your personal data to another company, if you wish.
- You have the right to object our processing of your personal data.
- As we have processed your data by your consent, you have the right to withdraw such consent at any time after which we will delete your personal data collected based on your consent.
- You have the right to complain to Danish Protection Protection Agency (www.datatilsynet.dk) if you find our processing of your personal data wrongful.

6.2 If you wish to enforce your rights and get our help in doing so, please contact us using the e-mail listed in the end of this Policy.

6.3 We strive to do everything to meet your requests and wishes to our processing of your personal data. If you – despite our endeavors – are not satisfied with our processes and you wish to complain, you can do so at the Danish Protection Protection Agency.

7. Changes to this policy

We reserve the right to update and change this policy if necessary. If we do change this policy, we will renew the date and version below.

8. *Contact*

If you have questions or comments to this Policy or if you want to claim any of your rights as a data subject, you may contact us on sj@bloom.dk. Updated on 24. 05. 2018.